

DISTRICT COURT, CITY AND COUNTY OF DENVER, COLORADO 1437 Bannock Street Denver, CO 80202	DATE FILED: July 21, 2020 9:27 AM CASE NUMBER: 2018CV33011
<hr/> Plaintiff(s): TUNG CHAN, SECURITIES COMMISSIONER FOR THE STATE OF COLORADO v. Defendant(s): DRAGUL, GARY et al	<hr/> <p style="text-align: center;">▲ COURT USE ONLY ▲</p> <hr/> Case Number: 18CV33011 Ctrm: 424
STANDING ORDER COVID PROTOCOL FOR IN-PERSON HEARINGS	

The following protocol applies to all persons, including attorneys, staff members, witnesses, parties, any all other participants appearing for any in-person proceeding in Courtroom 424. All attorneys are obligated to be thoroughly familiar with the provisions of this order, and are also responsible for insuring that support staff, parties, witnesses, and other participants, have read and are in compliance with this order.

1. No participant to the proceedings shall appear if he/she:
 - Has been diagnosed with COVID-19;
 - Has been in direct contact with someone who has been diagnosed with COVID-19 within the past 14 days;
 - Is currently experiencing a temperature of 100.4 degrees Fahrenheit or higher;
 - Is currently experiencing a fever, shortness of breath, or other respiratory illness symptoms.

Any participant appearing who has experienced or is experiencing any of the above conditions will not be permitted in the courtroom and will be required to immediately leave the City and County Building.

2. Upon entering the courtroom, each person shall take his/her own temperature with the thermometer supplied by the court. Any participant with a temperature of 100.4 degrees Fahrenheit or higher will be directed to immediately leave the building. Upon entering the courtroom, each person will also verify in writing on the form supplied by the Court (attached) that he/she (a) does not have a temperature of 100.4 degrees Fahrenheit or higher and (b) he/she is not experiencing one or more of the symptoms associated with COVID-19. Each person shall be responsible for sanitizing the thermometer after his/her own usage.
3. Courtroom 424, has been arranged to accommodate six (6) foot distancing of all participants. There shall be no movement of any tables, chairs or other courtroom equipment within the courtroom without express permission of the Court.
4. All persons must maintain at least a six (6) foot distance between all other individuals (including other participants and court staff) at all times while in the courtroom and while in the City and County Building.
5. All persons (including participants) shall wear a face mask at all times while he/she is in the City and County Building and in the courtroom. Any person who has a medical condition that interferes with his/her ability to wear a face mask may wear a clear face shield in lieu of a mask. The Court will not supply face masks or shields.
6. All participants are encouraged to supply their own personal protective equipment, including hand sanitizer and wipes.
7. Other than personal protective equipment, all persons are encouraged to bring to the courtroom as few other personal items as possible. With the exception of bottled water, no person shall bring into the courtroom any beverage, beverage container, or food item.
8. Upon entering the courtroom, all participants shall select a seat, which will thereafter remain his/her assigned seating throughout the hearing.
9. The use of communal coffee pots or other devices (including the refrigerator and microwave located in the jury room) are strictly

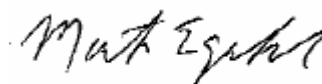
prohibited. No water pitchers or cups shall be placed or used within the courtroom.

10. All examination of witnesses shall take place with attorneys being seated at counsel table from individually assigned seats. Attorneys will use the microphone placed at counsel table. Prior to using the microphone, the attorney speaking shall place and secure a plastic bag (supplied by the court) over the microphone. If more than one attorney uses any given microphone, the attorney previously using the microphone shall remove his/her bag, and the attorney next to use the microphone shall place and secure his/her own bag over the microphone. **In no event shall any cleaning product be sprayed or directly applied onto a microphone.**
11. Attorneys must wear either a face mask or a face shield at all times, including during examination of witnesses.
12. Witnesses shall testify from the witness stand behind the plexiglass. Upon entering the witness box, each witness will place and secure a plastic bag over the microphone. The witness shall remove and dispose his/her own bag upon the conclusion of the testimony. Witnesses may remove his/her face mask during testimony; however, if removed, the witness must nevertheless wear a face shield. The chair and surface area surrounding the witness box will be thoroughly cleaned by the attorney sponsoring the witness upon the conclusion of the testimony of each witness.
13. All reasonable efforts shall be instituted to minimize or eliminate the need for attorneys or other participants to approach the witness stand during testimony.
14. Exhibits may be published by use of the document camera and/or through the computer input into the Court's television monitor which is located on counsel's table. The document camera must be thoroughly cleaned by the attorney using the device between uses. Any attorney or witness must use disposable gloves before he/she touches or otherwise manipulates any physical exhibit.
15. Prior to leaving the courtroom at the conclusion of any hearing, all participants, including attorneys and support staff, shall be responsible for cleaning/sanitizing those areas that he/she occupied

during the hearing (including tables and chairs). No personal items may be left on any tables or chairs within the courtroom overnight.

So Ordered this July 21, 2020.

BY THE COURT:

A handwritten signature in black ink, appearing to read "Martin F. Egelhoff".

Martin F. Egelhoff
District Court Judge

COVID-19 PRE-SCREEN

Temperature

Is your temperature today 100.4 degrees Fahrenheit or higher?

YES

NO

Symptoms

People with one or more of the symptoms below may have COVID-19

Fever (100.4 degrees or higher) or chills

Cough

Fatigue

Headache

Nausea or vomiting

Diarrhea

Difficulty breathing or shortness of breath

Muscle or body aches

Sore throat

New loss of taste or smell

Are you experiencing one or more of these symptoms?

YES

NO

If you answered “yes” to either of the above, you may not enter the courtroom and must leave the building immediately.

Signature

Date